



UNIVERSITÀ
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DISEI
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PER L'ECONOMIA E L'IMPRESA

GUIDE FOR EDITING Working Papers - Business

Title. Concise and informative. Avoid abbreviations and formulae.

Author names and affiliations. Where the family name may be ambiguous (e.g., a double name), please indicate this clearly using appropriate script (capital cases as first letter of authors' first and surnames followed by lower cases). Indicate all affiliations in footnotes in the first page (please see previous working papers as examples). Provide the full postal address of each affiliation, including the country name and the e-mail address of each Author.

Corresponding author. Clearly indicate who is willing to handle correspondence at all stages, also post-publication. Ensure that telephone number (with country and area code) is provided in addition to the e-mail address and the complete postal address.

Abstract. A concise abstract should briefly state the purpose of the research and the main results. An abstract is often presented separate from the article, so it must be able to stand alone.

Classification codes and keywords. Provide at least one standard JEL code and up to 5 additional keywords.

References. References to publications should be as follows: 'Smith (1992) reported that...' or 'This problem has been studied previously (e.g., Smith et al., 1969)'.

The author should make sure that there is a strict one-to-one correspondence between the names and years in the text and those on the list. The list of references should appear at the end of the main text (after any appendices, but before tables and legends for figures). It should be double spaced and listed in alphabetical order by author's name.

References should appear as follows:

For monographs

Hawawini, G. and I. Swary, 1990, Mergers and Acquisitions in the U.S. Banking Industry: Evidence from the Capital Markets. (North-Holland, Amsterdam).

For contributions to collective works

Brunner, K. and A.H. Meltzer, 1990, Money supply, in: B.M. Friedman and F.H. Hahn, eds., Handbook of Monetary Economics, Vol. 1 (North-Holland, Amsterdam) 357-396.

For periodicals

Griffiths, W. and G. Judge, 1992, Testing and estimating location vectors when the error covariance matrix is unknown, Journal of Econometrics 54, 121-138.

Note that journal titles should not be abbreviated.



Tables. Tables should be numbered consecutively in the text in Arabic numerals and in showed in the text.

Formatting. Fonts: Times New Roman, 12pt.

Spacing: 1,5

Page set-up: standard

Submission checklist:

- One Author designated as corresponding Author
- E-mail address
- Full postal address
- Telephone and fax numbers
- Abstract
- JEL code(s) and keywords
- All figure captions
- Fonts and spacing
- All tables (including title, description, footnotes)
- Manuscript has been "spellchecked"
- References are in the correct format
- All references mentioned in the Reference list are cited in the text, and viceversa
- Permission has been obtained for use of copyrighted material from other sources (including the Web)